

ENROLMENT APPLICATION

Information collected from this form is required for assessment and reporting purposes and is covered by the school's privacy policy. A copy of this policy is available on the school's website.

STUDENT DETAILS

Surname _____ Given Names _____

Date of Birth _____ Gender Male Female

Country of Birth _____ Nationality _____

Is the student an Australian Citizen? Yes No

If no, what is their residency status? _____ Visa Class _____ Visa Number _____

Proposed level of entry (e.g. Yr 3): _____ Proposed year of entry _____

Current School _____ Current year of schooling _____

Religious Denomination _____ Language spoken at home _____

Is the student of Aboriginal origin? Yes No Is the student of Torres Strait Island origin? Yes No

Educational Needs

To assist us in preparing your child's enrolment, does your child have any special needs? Yes No

If yes, please provide details _____

Does your child attend any of the following? Occupational Therapist Physiotherapist

Speech Pathologist Paediatrician Optometrist Audiologist

Does your child speak English as a second language? Yes No

MEDICAL INFORMATION

Family Doctor _____ Phone Number _____ Medicare No _____

Does your child have any health concerns? Yes No

If yes, please provide details _____

Does your child take any medication on a regular basis? Yes No

If yes, what type of medication and how often? _____

Does your child have: Allergies? Yes No Anaphylaxis? Yes No Asthma? Yes No

If yes, please provide details and a current action plan? _____

EMERGENCY CONTACT (Other than Parent/Guardian or Carer/s)

Title (e.g. Mr, Mrs, Dr) _____ Surname _____ Given Name _____

Residential Address _____

Suburb/Town _____ State _____ Postcode _____

Telephone (Home) _____ (Work) _____ (Mobile) _____

PARENTS/GUARDIAN/CARER CONTACT DETAILS

Mother/Parent 1/Guardian 1 Relationship to Student _____
 Title (e.g. Mr, Mrs, Dr) _____ Surname _____ Given Name _____
 Residential Address _____
 Suburb/Town _____ State _____ Postcode _____
 Telephone (Home) _____ (Work) _____ (Mobile) _____
 Email _____

Is the above address parent 1's postal address? Yes No

If no, please provide postal address _____
 Suburb/Town _____ State _____ Postcode _____

Father/ Parent 2/Guardian 2 Relationship to Student _____
 Title (e.g. Mr, Mrs, Dr) _____ Surname _____ Given Name _____
 Residential Address _____
 Suburb/Town _____ State _____ Postcode _____
 Telephone (Home) _____ (Work) _____ (Mobile) _____
 Email _____

Is the above address parent 1's postal address? Yes No

If no, please provide postal address _____
 Suburb/Town _____ State _____ Postcode _____

Family Circumstances

Applicant resides with Both parents Mother only Father only Shared arrangement
 Other _____

Please tick where appropriate

Parents separated Parents divorced Mother deceased Father deceased

Where the parents are separated or both parents named above are not the natural parents of the child, please give details (e.g. custody, step-parents, guardian arrangements). In the case of custody, residence and contact orders must be presented.

With whom should the College communicate regarding day to day matters?

Mother/Parent 1/Guardian 1 Father/ Parent 2/Guardian 2

COLLEGE PROMOTIONS AND MARKETING

Do you give permission for your child to be included in the following College promotions? (please tick)

BCC Facebook page Yes No School Website Yes No
 School Newsletter Yes No School Magazine Yes No

SCHOOL FEES

Person responsible for Fee Account (please tick)

Parent 1/Guardian 1/Carer 1 Parent 2/Guardian 2/Carer 2 Both

By signing below, you understand that the contractual agreement of this account is binding.

Where split billing is required, an additional form must be completed in consultation with the Accounts Clerk for each party. Your child's enrolment is subject to this being finalised.

FEE PAYMENT DECLARATION

- I/we undertake to meet the financial obligation and understand that the non-payment of school fees may result in the cancellation of my/our child's enrolment at Border Christian College.

Parent 1/Guardian 1/Carer 1 _____ Date _____

Parent 2/Guardian 2/Carer 2 _____ Date _____

Proposed method of paying fees: Cash Cheque Direct Debit Direct Deposit EFTPOS/Credit Card

DECLARATION OF SUPPORT

- I/we agree to be bound by the Conditions of Enrolment, a copy of which I/we have read, and to such rulings as may be in force at the College from time to time.

Parent 1/Guardian 1/Carer 1 _____ Date _____

Parent 2/Guardian 2/Carer 2 _____ Date _____

- I have read the Student Code of Conduct and agree to abide by the conditions outlined.

Student Signature (Year 6 and above) _____ Date _____

ENROLMENT APPLICATION DOCUMENTATION

Please ensure the following is attached:

- non-refundable application Fee (\$100 per student or \$150 per family)
- Copy of Birth Certificate (Passport and visa if not born in Australia)
- Immunisation Certificate
- Medical or Special Needs notified to the College in writing
- Copy of most recent school reports
- Copy of parents/guardians' drivers' licence

PARENT SURVEY - DATA REQUIREMENT FOR STATE & FEDERAL GOVERNMENT

	Parent 1/Guardian 1/Carer 1	Parent 2/Guardian 2/Carer 2
Language Spoken at Home:	English only (code 1201) <input type="checkbox"/> Other – please specify <input type="checkbox"/> _____	English only (code 1201) <input type="checkbox"/> Other – please specify <input type="checkbox"/> _____
Highest Year of Primary/Secondary (Please circle):	Yr 12 Yr 11 Yr 10 Yr 9 or below	Yr 12 Yr 11 Yr 10 Yr 9 or below
Highest Qualification Completed (Please circle):	Bachelor or above Advanced diploma/diploma Certificate I to IV (including trade) No non-school qualification	Bachelor or above Advanced diploma/diploma Certificate I to IV (including trade) No non-school qualification
Occupation Group (Please circle):	1 2 3 4	1 2 3 4

Group 1 – Elected officials, Senior executives/manager, management in large business organisation, government administration and defence, and qualified professionals.

Group 2 – Other business managers/professionals and associate professionals.

Group 3 – Tradespeople and advanced/intermediate clerical, office, sales, carer and service staff.

Group 4 – Machine operators, sales/office/service/hospitality staff, assistants, labourers and related workers

***Government requirement for data collection to assess literacy and numeracy skills of students and how they relate to socioeconomic factors.**

OFFICE USE ONLY

Date Rec'd App Fee Paid Interview Assessment Accepted Staff Notified Fees Processed

FAM CODE STU CODE STU REGO HOUSE IMMUN BIRTH CERT

CONDITIONS OF ENROLMENT

Enrolment at Border Christian College is subject to the following terms and conditions:

Parents/guardians will agree to:

- support the Christian ethos and philosophy of the College and endeavour to uphold the principles, practices and policies of the College in every way.
- give permission for their child/children to take part in all the College's activities, including Religious Studies, devotional activities, sports and College sponsored trips away from the College and understand and accept that teachers will be responsible for the reasonable care and protection as is normally given by parents.
- in the event of illness or injury to their child/children which requires medical or hospital treatment including injections, blood transfusions, surgery and the like and if the parent/guardian or emergency contact is not readily available, give authorisation to the Principal or person in control to arrange such treatment, without incurring any legal liability to the College or persons authorising the medical attention.
- undertake to provide their child/children with the correct uniform as approved by the College Council and are prepared to support the College's uniform code.
- undertake to provide their child/children with all necessary equipment of a personal nature that may be needed to enable full participation in the College's educational program and to give positive encouragement to help the child/children to complete assigned tasks.
- support the College's expectation that students will behave in a manner which does not contravene the Student Code of Conduct. Should a student not behave in such a manner or undermine the principles and values and bring dishonour to the College, his/her enrolment may be jeopardised.
- accept the right of the College to administer such discipline as deemed necessary for the child/children and agree to uphold in every way possible the College's authority and right to administer appropriate discipline in accordance with the College's Discipline policy and Guidelines.
- provide a term's notice in writing if they wish to de enrol from Border Christian College. If insufficient notice is provided, a term's fee charges will apply as a cancellation fee.
- ensure all fee payments are finalised by the completion of the term. Unless special arrangements have been made with the Bursar/ Principal, action will be taken by the College that may lead to your child/children not being accepted the following term.

Students will agree to:

- show respect to teachers and follow the direction of staff.
- treat other students with consideration and kindness and behave in a way that makes it possible for all students to achieve their best.
- behave in a way that is mindful of their safety and the safety of others.
- comply with the College's uniform policy, wearing the appropriate items correctly and neatly.
- uphold the standards of the school in all they say and do and at all times behave in a way that brings credit to the College.